Grindon and Thorpe Thewles Parish Council

Parish Clerk: Gwynn Dunn, 60 West Street, Stillington, Stockton-on-Tees, TS21 1JY

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Minutes of the Parish Council Meeting held on Tuesday 10th December in the Parish Hall, Thorpe Thewles.

Present: Cllr. Michelle Davies (Chair) Cllr. Paul John
Cllr. Lynne Williams Cllr. Gareth Rees
Gwynn Dunn – Parish Clerk (Temp)

2 local residents were present.

1. Apologies for Absence

There were apologies form Cllrs. Michael Lowson and Richard Mudd and District Cllr. John Gardener

2. Declarations of interest in items on the agenda

There were none.

3. Minutes of the Parish Council meeting held on 12th November 2019

Cllr. Michelle Davies signed the minutes of the meeting held on 12th November 2019 as a true and correct record. The minutes were proposed by Cllr. Williams, seconded by Cllr. John and approved by all Councillors present.

4. Matters arising from the minutes of the last meeting

Following the last meeting District Cllr. Gardener had circulated the details of the planning appeal result for the site at Grindon Lane Ends known as Iris Gardens. The application to build a dwelling on the site had been approved at appeal. Cllr. Rees had attended the recent Rural Crime forum along with another local resident. The Clerk agreed to ask if a PSCO who works in the Thorpe Thewles area can attend a future Forum meeting – PCSO's from other areas have attended the meetings but no-one who works in this area. Cllr. Williams has not managed to speak to the people she knows who may consider acting as Internal Auditor for the Parish Council yet but will try to get speak to them soon. **GD** **LW**

5. Public Discussion

A local resident requested that local speed limits can be added to the next agenda – this was agreed by the Councillors. **GD**

6. Finance

a. To consider the payment of accounts presented to the meeting

Cheque No. 000014 - £54.54 – Stillington and Whitton Parish Council – Rock Salt
Cheque No. 000015 – 82.62 – L. Williams – Re-imbursement for new defibrillator pads

and emergency equipment (Online Purchase)
Cheque No. 000016 - £75.47 – G Dunn – Reimbursement for salt bin (Online purchase)
Cheque No. 000017 - £221.40 – G Dunn – Salary and general overhead expenses (£10.00)

The payments were approved by all Councillors present.

7. Planning – to discuss any new and on-going planning applications

19/2516/DCH Information to discharge conditions no.9 (Ecological Mitigation), no.17 (Land contamination), no.18 (Possible contamination from an old landfill site ' gas emissions), no.19 (Submission of land contamination Remediation Scheme) of planning approval 18/2696/FUL - Application for the erection of 31 dwellings with associated means of access, parking, and landscaping.
Thorpe Beck Farm Durham Road Thorpe Thewles TS21 3JN
There were no comments on this application.

19/2440/CPL Application for a certificate of lawfulness for the installation of a dormer window to the rear
Ballybrack, Blakeston Lane, Stockton-on-Tees, TS21 3LE
There were no comments on this application

18/2696/NMA Non-material amendment of planning approval 18/2696/FUL
Thorpe Beck Farm, Durham Road, Thorpe Thewles
This application had been approved with conditions

19/2221/PABRE Notification for Prior Approval for a proposed Change of use of Agricultural buildings to 4 no. dwelling houses and associated operational development.
Coppice Farm Blakeston Lane Stockton-on-Tees TS21 3LE
This application had been refused

The building work on the site off Durham Road is due to begin in January. Cllrs. Rees and John are due to meet the developers to discuss traffic management and other site management issues. **PJ/GR**

8. Progress Reports

a. Village Green Chains – progress report

The chains have been purchased and are in storage until they can be cut to the correct lengths. Once they are cut they can be taken to be coated. **PJ**

b. Trees, vegetation and footpath management in the Parish – Update

The SBC Arborist has surveyed the trees on Parish Council land and had sent the Clerk a list of recommended work. This includes the hedge cutting that had been agreed on

GD

the edge of the Village Green. The quote for the SBC tree team to carry out the work is £200.00 All Councillors agreed that this quote should be accepted. The Clerk will inform the arborist, work is due to take place in January or February.

c. Bench Repair – progress report

The damaged wood has been removed from the bench and will be given to the joiner so he can replicate it. The sign will be removed from the old wood and given to a local resident who has offered to re-paint it. **LW**

d. Salt Bin purchase and fill – progress report

A new salt bin had been bought for Durham Road and salt has been bought for this bin and for the bin on North Close. Cllr. John will put the new bin into position and fill both salt bins. **PJ**

e. Planning Training – feedback from this event

Cllrs. Williams, Davies and the Clerk had attended this event. They had obtained some useful information about the planning process. The Clerk will send out the presentation from the session to all Councillors. **GD**

9. Commemorative Bench – to discuss the proposal for a commemorative bench to be purchased and sited in Thorpe Thewles.

Cllr Rees circulated details of price and design for a bench to commemorate people from the area who died during the first and second world wars. He explained that he felt there should be a place in the village where people can be remembered along with the plaque that is in place in St James' Church. Cllr. Rees and John had identified a possible location for the bench on the Village Green. The bench will cost £989.50 +VAT approximately – there may be some variation in price depending on the design chosen. The Clerk said she will get a quote for installation from Stockton Borough Council. It was proposed by Cllr. Rees and seconded by Cllr. Davies that subject to the installation price being obtained and approved, the Parish Council should move forward with this project. All Councillors present agreed with this proposal. Cllr. Rees will contact the bench manufacturers to find out more information about production and delivery timescales and their invoicing procedure. **GD** **GR**

10. Policies – to consider the following polices for approval

a. Financial Regulations

The Clerk had looked at a scaled down version of the model financial regulations. It was suitable other than it did not include much about internet banking practices. As the Council aims to use internet banking the Clerk provided copies of the recommended practices for internet banking to all Councillors present so they can consider them before the next meeting. **ALL**

11. Correspondence – to review the list of incoming correspondence

09/11/19	Pensions Reg.	Registration Notification
11/11/19	Info. Comm	Confirmation of registration
11/11/19	CLCA	NALC Newsletter
11/11/19	HMRC	PAYE submission confirmation
11/11/19	CLCA	NALC Briefing – Purdah
15/11/19	Cllr. J Gardner	Update re planning application – Iris Gardens
18/11/19	SBC	Planning Lists
19/11/19	CLCA	Consultation – Police powers to tackle encampments
22/11/19	SBC	Planning Lists
23/11/19	Cllr. L Williams	Finance Policy
27/11/19	CDALC	Presentation slides from planning training session
03/12/19	TVRA	Invitation to Village Hall and Community Venue Conference
04/12/19	SBC	Mayors Civic Awards
05/12/19	SBC	Recommended tree work
06/12/19	CLCA	National Trust Guide to Heritage in Neighbourhood Plans

The Clerk will send Cllr. Rees the email about Climate Action for Town and Parish Councils that was detailed on last month's correspondence list. **GD**

12. Councillors Reports and items for future agendas

The Clerk was asked to contact SBC and find out if the speed camera and dual carriageway ahead sign that had been removed from the A177 recently following two road accidents are due to be replaced. **GD**

The Clerk was asked to find out if a stile that was in place behind Wynyard Court could be replaced. Currently there is a gap in the fence enabling immediate access onto the A177 from the area of land south of the village. **GD**

13. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 14th January 2020 at 6.30pm in the Parish Hall, Thorpe Thewles.

The meeting ended at 8.00pm

Signed Dated

Proposed

Seconded